

**G D C A of the REPUBLIC of ARMENIA**  
**FLIGHT OPERATION'S DEPARTMENT**

**14.3. BASE INSPECTION CHECK LIST**

- 14.3.1. INITIAL BASE INSPECTION C.L.
- 14.3.2. BASE INSPECTION AUDIT C.L.
- 14.3.3. BASE INSPECTION OPERATIONS & DISPATCH C.L.
- 14.3.4. BASE INSPECTION CABIN CREW C.L.
- 14.3.5. BASE INSPECTION TRAINING C.L.
- 14.3.6. BASE INSPECTION FC & CC RECORD C.L.
- 14.3.7. BASE INSPECTION SMS C.L.
- 14.3.8. BASE INSPECTION QUALITY ASURANCE C.L.
- 14.3.9. BASE INSPECTION FUEL POLICY C.L.

| <b>OPERATOR'S DETAILS</b>                            |                 |
|--|-----------------|
| <b>Organization :</b>                                | <b>AOC N° :</b> |
| <b>Registered Name :</b>                             |                 |
| <b>Registered Office :</b>                           | <b>Phone :</b>  |
| <b>Location :</b>                                    | <b>Fax :</b>    |
| <b>Accountable Manager :</b>                         |                 |
| <b>Postholder Flight Operations :</b>                |                 |
| <b>Postholder Training :</b>                         |                 |
| <b>Postholder of Ground Operations :</b>             |                 |
| <b>Identification of Aircraft to be Operated :</b>   |                 |
| <b>Name of the responsible Technical Coordinator</b> |                 |
| <b>E-mail :</b>                                      | <b>Date :</b>   |

**14.3.7. BASE INSPECTION SMS CHECK LIST**

| <b>SECTION A : COMPANY SAFETY MANAGEMENT SYSTEM</b> |   |          |            |                           |
|---|---|----------|------------|---------------------------|
| <b>ARM - AIR OPS Reference</b>                      | <b>A. ESTABLISHMENT</b>   | <b>S</b> | <b>U/S</b> | <b>FINDINGS or REMARK</b> |
| <b>A 1.1.</b>                                       | <b><i>Accident Prevention &amp; Flight Safety Program</i></b>                                       |          |            |                           |
|   | <i>a) Include Occurrence Reporting Scheme</i>   |          |            |                           |
|   | <i>b) Flight Data Monitoring Program</i>  |          |            |                           |
|   | <i>c) Include Flight Data Analysis Program</i>  |          |            |                           |
| <b>A 1.2.</b>                                       | <b><i>Management Responsibilities on Flight Safety</i></b>  |          |            |                           |
| <b>A 1.3.</b>                                       | <b><i>Incident Reporting Scheme</i></b>   |          |            |                           |
| <b>A 1.4.</b>                                       | <b><i>Established Aviation Safety Programme :</i></b>   |          |            |                           |
| ORO.GEN.215<br>CC.TRA.215                           | <i>a) Safety Program</i>  |          |            |                           |
|   | <i>b) Senior Management Commitment</i>  |          |            |                           |
|   | <i>c) Safety Officer</i>  |          |            |                           |
|   | <i>d) Responsibility for Flight Safety Program</i>  |          |            |                           |
|   | <i>e) Established Safety Action Group</i>   |          |            |                           |
|   | <i>f) Hazard Reporting System</i>   |          |            |                           |
|   | <i>g) Safety Induction &amp; Recurrent Training</i>   |          |            |                           |
|   | <i>h) Safety Audit/ Assessment</i>  |          |            |                           |
|   | <i>i) Accident / Incident Reporting &amp; Investigation :<br/>- Program Review &amp; Evaluation</i> |          |            |                           |
|   | <i>j) Emergency Response Plan</i>   |          |            |                           |
|   | <i>k) Documentation</i>   |          |            |                           |
| <b>A 1.5.</b>                                       | <b><i>Occurrence Reporting Scheme Assessment of the Safety</i></b>                                  |          |            |                           |
|   | <i>a) Implications</i>  |          |            |                           |
|   | <i>b) Dissemination of Incidents / Accidents Reports / Findings</i>                                 |          |            |                           |
|   | <i>c) Overall Monitoring Function</i>   |          |            |                           |
|   | <i>d) Database</i>  |          |            |                           |
| <b>A 1.6.</b>                                       | <b><i>Flight Data Monitoring Program</i></b>  |          |            |                           |
|   | <i>a) Pro - active &amp; Non - punitive</i>   |          |            |                           |
|   | <i>b) Manager(s) Accountability</i>   |          |            |                           |
|   | <i>c) Manager Responsibilities</i>  |          |            |                           |
|   | <i>d) Operator may contract FDM to another party</i>  |          |            |                           |
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